



Growing in GRACE II
License Number C05HE0131
2987 Commercial Way Spring Hill FL 34606
P: 352-515-5612 F: 352-515-5615

Amanda Wagoner, Director—Kati Koelpin, Director Apprentice

Tuition and Fee Sheet

Below you will find an outline of the policies and procedures regarding the fees charged to the parent or guardian or children enrolled at Growing in GRACE II.

_____ I understand and acknowledge that my spot is a contracted spot. This means that if my child is out sick I am still responsible for all tuition that would be charged for the week. I understand that if my child is in part-time care and needs to change days I must first authorize the changes with the office and that additional days will be charged as additional tuition fees for the week.

_____ Growing in GRACE II strives to give every child enrolled a quality education and care. In order to do this, I understand that my child must be in attendance on contracted days by 9:30am. If my child needs to be late due to an appointment or something out of my control I understand that it is my responsibility to call the school. I understand that if we arrive after 9:30 without a phone call the school holds the right to deny access for the day.

_____ I understand that in order to stay competitive in pricing there may be tuition increases in January and July of each year. I understand that Growing in GRACE II will notify me in writing at least 30 days before any price increases.

Two-Year-Old Care:

Children who attend Growing in GRACE II on a full time, which is defined as five days a week (not exceeding 10 hours per day), will be charged \$145 per week.

Children who attend Growing in GRACE II on a part time basis, which is anything 4 days or less (not exceeding 10 hours per day), will be charge \$30 per day.

Three- and Four-Year-Old (Non-VPK) Care:

Children who attend Growing in GRACE II on a full time, which is defined as five days a week (not exceeding 10 hours per day), will be charged \$140 per week.

Children who attend Growing in GRACE II on a part time basis, which is anything 4 days or less (not exceeding 10 hours per day), will be charge \$29 per day.



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VPK (Voluntary Pre-Kindergarten):

Children who are enrolled in VPK only, three hours per day with authorized voucher from the Early Learning Coalition (ELC) will pay no fees or tuition charges.

VPK Wrap (Before and After Care)

Children who attend Growing in GRACE II on a full time, which is defined as five days a week (not exceeding 10 hours per day), will be charged \$105 per week.

Children who attend Growing in GRACE II on a part time basis, which is anything 4 days or less (not exceeding 10 hours per day), will be charge \$22 per day.

School Age:

Children who attend Growing in GRACE II on a full time, which is defined as five days a week (not exceeding 10 hours per day), will be charged \$140 per week.

Children who attend Growing in GRACE II on a part time basis, which is anything 4 days or less (not exceeding 10 hours per day), will be charge \$29 per day.

Registration Fee:

All children who are enrolled in Growing in GRACE II (outside of the VPK only children) will be charged a registration fee of \$75 (please note that this is charged at enrollment and the start of each new school year).

Field Trips/Special Events:

We will be very conscious of any extra charges, but from time to time there will be additional funds requested for a special event. These will be brought to the parents only on an as needed basis. We never wish to exclude any child from participating in any special fieldtrip, function, or event due to the parent being unable to afford the charge. Please let the director know that this extra charge may cause a financial burden and we will work out a way for your child to participate.



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Laundry Care Fee

Parents of children who will be in attendance after 12 pm are asked to send a sheet and a blanket on their child's first day in attendance to cover the parent provided 2" non-porous sleep mat (these can be rented from the school for \$5 per month while supplies are available).

Parents who forget to send sheets and blankets on their child's first day in attendance will be charged a \$5 fee to borrow our sheets and blankets. This fee helps cover the cost of laundry soap and other laundry needs for our volunteers.

Late fees:

Tuition is billed on Friday Morning for the following week and is due Monday morning (or first day in attendance) at drop off. Parents have until close of business on Wednesday. If payments are not received there will be a 10% of total amount owed charge as a late fee.

Furthermore, Growing in GRACE II is a licensed and insured to operate from 6 am to 6 pm. To remain in compliance with all licensing regulation and uphold our liability insurance no children will be promoted into the building before 6 am and all children and staff must be out of the center by 6:00 pm. If you are going to be late for pick up, please call the center at 352-515-5612 and speak to the person in charge. There will be a \$1 a minute after 6 pm.

Payment methods

Growing in GRACE II accepts Cash, Check or Charge.

For parents who opt to pay using their credit or debit card there will be a 2.85% fee added to each payment.

Parents who choose to pay by check will be charged a .40 ACH fee

Growing in GRACE II uses a program called Smart Care for all our billing needs. Parents who provide the preschool with an email address will have access to their statement at any point through their personal account. However, Growing in GRACE II will gladly provide a paper copy of any statement upon request.



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I have read this policy and understand the responsibilities and the expectations that Grace Lutheran Church and its ministry in Growing in GRACE II will be asking of me as the parent or guardian of the child/children enrolled. In signing this form, you are also acknowledging that you are aware of the role and responsibilities that Grace Lutheran Church and their ministry Growing in GRACE II are offering to you as the parent or guardian of the enroll child/children.

As we go forward in partnership with you we would like you to know that your family will be in our daily prayers. We will be asking God to be a blessing to you and your family. With God's help we will share the love and truth in its purity of our Lord and Savior Jesus Christ, as we strive to meet your child and family's spiritual and educational needs.

Child's Name

Parent/Guardian Signature

Date

Director's Signature

Date